



Montgomery County Child Care
Resource & Referral Center

332 W. Edmonston Drive
Rockville, MD 20852
Main Tel: 240-777-3110
Program Support: 240-777-1457
Training: 240-777-3203
Fax: 240-777-4497
www.facebook.com/MCCCRRC
www.montgomerycountymd.gov/earlychildhoodservices



Member agency of the Maryland
Child Care Resource Network with
funding provided by the Maryland
State Department of Education

2011 Summer Training Sessions

(July-October)

**Supporting Child Care
Providers in
Montgomery County
Since 1998**

**MSDE Approval
#CKO-30831**



We Have The Know How You Need
To Keep Your Child Care Business Strong
And To Prepare Children For School

Operating a child care business is a complex process. Our Child Care Resource Team has the expertise and know how you need to start a new child care program or keep an existing program strong while preparing children to be fully ready for school. The Montgomery County Child Care Resource Team provides training and technical assistance in these areas:

Business Development and Support:

- How to become a licensed provider and to maintain your licensing compliance
- Economical marketing strategies to promote your business
- Money saving tips for classroom materials and how to create developmentally appropriate room arrangements
- Effective ways to recruit, retain and coach your staff

Program Resources and Support:

- Assist caregivers in working with infants and toddlers and their families to support early learning and development
- Offer easy ways to improve your preschool lesson plans, curriculum, daily schedule and transitions
- Answer questions about health and safety issues, managing infectious diseases/injuries and emergency policies and procedures
- Provide resources for state and national accreditation efforts

Professional Development:

- Help you map out plans to meet your long term professional goals
- Identify scholarships to save you money on educational costs
- Assist with state and national credential programs

Be business smart...call for free assistance
240-777-1457

www.montgomerycountymd.gov/earlychildhoodservices

240-777-1457 Technical Assistance

240-777-3203 Training

earlychildhoodservices@montgomerycountymd.gov

www.facebook.com/MCCCRRC

GET THE SUPPORT
YOU NEED

REGISTRATION FORM

Or call 240-777-3203 to register by phone with your Visa/MasterCard!!!

Name/Nombre

Address/Dirección

Phone/ Teléfono

*E-mail/Correo Electrónico
*must include in order to receive confirmation
☐ Please check to receive weekly updates

- ☐ Family Child Care Provider/Provedora en el Hogar
- ☐ Center Based Staff/Provedora de Guardería
- ☐ Other/Otro

Your first language: _____
Su lengua materna

- Select your class and date where applicable:
- ☐ Healthy Beginnings\$132.00
- ☐ Project Security Blanket\$15.00*
- ☐ 45 Hour Infant Toddler Pre-Service\$225.00
- ☐ 9 Hour Communication Pre-Service.....\$99.00
- ☐ SEFEL-Infant Toddler\$132.00
- ☐ SEFEL-Preschool for Family Child Care Providers.....\$95.00
- ☐ SEFEL-Preschool for Center Based Staff\$95.00
- ☐ Build Your Business: 1st Year FCC Renewal Package...\$236.00

Total: _____
o I have read the policies

*Grant Funded Courses

Payment/Pago

☐ Check/Money Order (payable to MCDHHS)

☐ Cash

☐ MasterCard/Visa

Credit Card Number

Exp. Date

Signature

Mail registration with payment to:
MCCCR&RC/Attn: Training Department
332 W. Edmonston Drive, Rockville, MD 20852

***Participants must pre-register with payment and registration form. There is a \$25.00 fee for returned checks. Allow at least 5 business days for your registration to arrive by mail. Participants will receive a confirmation via email after receipt of payment. Space is limited. Walk-ins are not accepted the day of the training.

Can't find what you are looking for?
Search for trainings in the state of Maryland.
www.mdchildcare.org
¿No puedes encontrar lo que usted está buscando? Para buscar
entrenamientos aprobados en el estado de Maryland.

New Course

Healthy Beginnings

Cost: \$132.00

Date: August 16,18,23 & 25/6:30-9:30 pm

Do you care for children ages birth to 3 years? If so, YOU play a vital role in laying the foundation and setting the stage for their learning success. Learn how to recognize appropriate behaviors and set realistic expectations for infant, toddler, and preschool growth, development, and learning. (COK: 12 hrs—3/COM, 1.5/PRO, 4.5/CUR, 2/CD, 1/SN)

COMAR Required

Project Security Blanket*: Emergency Disaster Planning

Cost: \$15.00

Date: August 6/8:30 am–3:00 pm

**This glass is sponsored by an MSDE grant. This class fulfills COMAR regulations requiring all family child care providers and centers to receive training and technical assistance on the development of a written plan for emergencies and disasters for their programs. Lunch is provided. (COK: 6 hrs—3/HSN, 3/PRO)

45 Hour Infant Toddler Pre Service

Cost: \$225.00

Date: September 6-October 25/6:30-9:30 p.m. (Tues/Thurs)

Gain the skills necessary to work with infants and toddlers. Learn how to maximize this powerful early learning opportunity through providing safe and nurturing care. Topics include growth and development, curriculum planning, goal setting, selection of age-appropriate materials, and teaching methods for appropriate care giving responses to infants and toddlers birth to age 3.

Pre-Service 9 Hour Communication Course

Cost: \$99.00

Date: September 8,15 & 22/6:30-9:30 pm

Successful communication is central to working with all those involved in child care: children, parents and co-workers/administrators. Participants will develop a better understanding of the components to effective communication, focus on communication with children and families in their care, and explore communication with co-workers and administrators. Topics such as ethics and professionalism, tackling the “big” issues with parents and effective teaching strategies for children with challenging behaviors are discussed.

SEFEL

SEFEL: Promoting Successful Relationship Building & Creating Supportive Environments for Infants & Toddlers

Cost: \$132.00

Date: August 16,18,23 & 25/6:30-9:30 pm

Supporting positive social emotional development with young children establishes a nurturing and trusting environment. In this mini series, you will learn strategies for creating group care environments and practices that support social emotional well-being of infants and toddlers; working with families to support the well being of very young children; and problem-solving when a behavior is of concern. (COK: 12 hrs—6/CD, 2/PRO, 2/COM, 2/CUR)

SEFEL:Promoting Successful Relationship Building & Creating Supportive Environments for Preschool Children In Family Child Care

Cost: \$95.00

Date: September 27 & 29/6:30-9:30 p.m. & October 4/7:00-9:00 pm

Learn how to build positive relationships and create classroom environments that support the social and emotional development of preschool children. Learn how to understand the relationship between challenging behaviors and social and emotional development, how to design the physical environment and strategies for successful daily schedules, routines and transitions. In addition, the course will cover: planning engaging small and large group activities, teaching classroom rules and the importance of ongoing monitoring and positive attention. (COK: 7 hrs—3/CD, 4/PRO)

Family Child Care Renewal

Build Your Business: 1st Year Renewal Package

Cost: \$236.00 (20% discount of regular prices)

MCCCR&RC is excited to offer this amazing opportunity to family child care providers, specifically designed to support the first year's 18 hour renewal requirement. This series is also excellent for any family child care provider wanting to update their professional development plan! Providers can also register for single sessions, but will not receive the package discount rate.

An Overview of Contracts & Policies for Family Child Care (regular fee \$50)

Working with Mixed Age Groups in Family Child Care Settings (regular fee \$50)

SEFEL in Family Child Care (regular fee \$95)

Communication with Families (regular fee \$50)

Keeping Our Children Healthy and Active (regular fee \$50)

August 6, 8:30-11:30 am

August 6, 12:00-3:00 pm

Sept. 27 & 29, 6:30-9:30 pm & Oct. 4, 7:00-9:00 pm

October 1, 9:00am - noon

September 13, 6:30-9:30 pm

REGISTRATION POLICIES

Arrive 15 Minutes Early

Training sessions begin promptly; plan to arrive at least 15 minutes EARLY for the training. Once the registration/sign in table has been closed you will not be able to join the class and it will be considered a missed class. Refunds are not issued for a missed class. A certificate will only be given for attending the entire training session/series (ex: If you leave early, you will not receive a certificate for the training). If you miss any part of a multi-part course, you will receive a certificate for clock hours only, not a Core of Knowledge Certificate.

Training Format

Training sessions are developed to support the Maryland Child Care Credential, and are recognized and approved as core of knowledge training by the Maryland State Department of Education - Office of Child Care (OCC). A written pre and post assessments are given at all training sessions. Successful completion of course materials is considered as a score of 75% or better on the post assessment and will reflect a core of knowledge certificate. A score of 74% or less on the post assessment will reflect a Continued Training Certificate. Both are recognized by OCC, however only the Core of Knowledge certificate will count towards the MD Credential and specific training requirements set forth by OCC. Please note, certificates are mailed within 10 days of the training.

Accommodations

Sign language interpreter services or other accommodations will be provided only upon request with notice as far in advance as possible but no less than 72 hours prior to the event. If you need other services or aids to participate in this activity, please call 240-777-3203 (voice) or 301-279-1810 (TTY).

Participants Only

Training is designed for REGISTERED ADULTS only. Please make other arrangements for your children, so they will be safe and happy while you attend the training.

Cancellation Information

There are no refunds for missed or cancelled classes. Any cancellations made at least 24 hours before the training will be credited towards future training. Missed classes will not be credited (including late arrivals or leaving early). Training is cancelled if Montgomery County Public Schools are closed due to inclement weather, low enrollment or other administrative reasons. To find out if training is cancelled due to inclement weather, call 240-777-3203. In the event MCCCRRC cancels a class due to inclement weather, low enrollment or other administrative decisions we will make every attempt to reschedule or substitute the class. If the class cannot be rescheduled or a substitution cannot be arranged you will receive a full refund.